



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
REMOTE VIA PHONE USING ZOOM
TUESDAY, JUNE 1, 2021 – 7:00 PM**

CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Park & Recreation Director, Police Chief, Fire Chief and Building Inspector.

PUBLIC HEARINGS - NONE

PUBLIC COMMENT - NONE

CONSENT AGENDA:

- a) Review and possible action relating to the minutes of the May 18, 2021 regular City Council meeting (Ebbert)*
- b) Review and possible action relating to the minutes of the May 25, 2021 License Committee meeting (Ebbert)*
- c) Review and possible action relating to the minutes of the May 17, 2021 Economic Development Commission meeting (LeMire)*
- d) Review and possible action relating to the minutes of the May 18, 2021 Ordinance Committee meeting (LeMire)*
- e) Review and possible action relating to Special Event request to hold the Fat Boyz 16th Anniversary Bike Raffle at parking lot of 201 – 235 S Main St on June 26, 2021 (Ebbert)*

Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.e. Motion carried unanimously.

PETITIONS, REQUESTS, AND COMMUNICATIONS - NONE

RESOLUTIONS AND ORDINANCES:

Second and possible third/final reading relating to an Ordinance to create Sections 22-456 through 22-458 of the City of Fort Atkinson Municipal Code (relating to Mobile Merchants) (LeMire)

Manager LeMire commented this is the second reading of Ordinance with a staff recommendation to waive the third reading and adopt. No comments were received by the public or staff.

Cm. Becker moved, seconded by Cm. Johnson to suspend the rules and waive a third reading of this Ordinance to create Sections 22-456 through 22-458 of the City of Fort Atkinson Municipal Code relating to Mobile Merchants. Motion carried unanimously.

Cm. Becker moved, seconded by Cm. Johnson to adopt this Ordinance to create Sections 22-456 through 22-458 of the City of Fort Atkinson Municipal Code relating to Mobile Merchants. Motion carried unanimously.

First reading relating to an Ordinance to amend Section 6-35 of the City of Fort Atkinson Municipal Code (prohibits leaving a licensed premise with open alcohol) (Bump)

Chief Bump presented three Ordinances that assist the Officers in dealing with open intoxicants that aim at making positive changes across the community, specifically in the downtown and parks.

Cm. Becker moved, seconded by Cm. Johnson to direct the City Manager to prepare this Ordinance for a second reading at the meeting on June 15, 2021. Motion carried unanimously.

First reading relating to an Ordinance to create Section 58-73 and Section 58-76 of the City of Fort Atkinson Municipal Code (relating to disorderly conduct and prohibitions on streets and sidewalks, respectively) (Bump)

Cm. Becker moved, seconded by Cm. Johnson to direct the City Manager to prepare this Ordinance for a second reading at the meeting on June 15, 2021. Motion carried unanimously.

First reading relating to an Ordinance to amend Section 62-4 of the City of Fort Atkinson Municipal Code (relating to alcohol consumption in City parks after hours) (Bump)

Cm. Becker moved, seconded by Cm. Hartwick to move to direct the City Manager to prepare this ordinance for a second reading at the meeting on June 15, 2021. Motion carried unanimously.

Review and possible action relating to a Resolution approving participation in the 2022 Jefferson County Road Aid Program and authorizing the City's contribution of \$6,191 from the 2021 Street Program budget (Selle)

Cm. Hartwick moved, seconded by Cm. Johnson to approve this Resolution approving participation in the 2022 Jefferson County Road Aid Program and authorizing the City's contribution of \$6,191 from the 2021 Street Program Budget. Motion carried unanimously.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

City Manager's Report (LeMire)

No action was taken.

City of Fort Atkinson 2021 Financial Update (Justin Fischer, Baird)

Cm. Becker moved, seconded by Cm. Johnson to accept and file the 2021 Financial Update. Motion carried unanimously.

UNFINISHED BUSINESS:

Review and possible action relating to a Developer's Agreement between the City of Fort Atkinson and Garrison Holdings, LLC for TIF #8 assistance in the amount of \$66,500 (LeMire)
Manager LeMire presented the agreement structured as a "pay-go" financing which means that only funds reimbursed to the developer are those added through the increment funded by the development. The agreement provides \$66,500 in incentive payments to the developer, based on the increment added to the TID.

Cm. Hartwick moved, seconded by Cm. Becker to approve the Developer's Agreement between the City of Fort Atkinson and Garrison Holdings, LLC for TIF #8 assistance in the amount of \$66,500. Motion carried unanimously.

Review and possible action relating to the Alcohol Beverage License applications for the licensing period of July 1, 2021 through June 30, 2022 (Ebbert)

Clerk Ebbert presented the submitted applications. One application is an Original Application for CS Ventures dba Beauty and the Bean. The Police Department performed compliance checks and made positive contact with licensed establishments.

Cm. Becker moved, seconded by Cm. Hartwick to approve the Alcohol Beverage License applications for the licensing period of July 1, 2021 through June 30, 2022 contingent upon payment of monies owed to the City Clerk. Motion carried unanimously.

Review and possible action relating to the Cigarette and Tobacco Product applications for the licensing period of July 1, 2021 through June 30, 2022 (Ebbert)

Cm. Hartwick moved, seconded by Cm. Johnson to approve the Cigarette and Tobacco Product applications for the licensing period of July 1, 2021 through June 30, 2022 contingent upon payment of monies owed to the City Clerk. Motion carried unanimously.

NEW BUSINESS:

Review and possible action relating to the Interactive Online Zoning Map Scope of Services from Vandewalle & Associates for \$6,325 (Juarez)

Inspector Juarez discussed the newly adopted zoning code and the necessity for new maps and explanations, specifically on the city's website. The quote from VandeWalle adds varying layers to assist Staff and the public when researching the new code.

The cost will be spread amongst the following accounts: Engineering Consulting, \$2,000, Economic Development \$2,325 and Contingency Fund, \$2,000.

Cm. Becker moved, seconded by Cm. Johnson to approve the Interactive Zoning Map Scope of Services from Vandewalle & Associates not to exceed \$6,325 including 15% contingency. Motion carried unanimously.

Review and possible action relating to Midwest Sealcoat, LLC's proposal to crackfill, level, resurface, and paint lines at tennis courts #5-8 for \$24,995 (Franseen)

Director Franseen reviewed the quotes for sealcoating following a generous donation from a local resident. The donation will cover \$24,086 of the project with the balance from the Parks supply account. Tennis Courts #1-4 were completed earlier this year.

Cm. Becker moved, seconded by Cm. Johnson to approve Midwest Sealcoat, LLC's proposal to crackfill, level, resurface, and paint lines at tennis courts #5-8 not to exceed \$24,995. Motion carried unanimously.

Review and possible action relating to a contract with Wolf Paving for 2021 Street Program not to exceed \$1,784,311 with optional paving of Jones Park parking lot (Selle)

Engineer Selle reviewed the two bids for 2021 street work. The funding source is broken down as follows: City Budget \$598,000, Vehicle Registration fee \$209,000, County LRIP funds \$64,441, MLS Grant \$387,776, Jones Dairy Farm Contribution \$150,000 for a subtotal of \$1,409,217. The City Council had authorized the borrowing of up to \$675,000 for street repair with approximately \$375,094 being used for this project/streets. Total funding \$1,784,311.

Cm. Becker moved, seconded by Cm. Johnson to approve the contract with Wolf Paving for 2021 Street Program not to exceed \$1,784,311 with optional paving of Jones Park parking lot. Motion carried unanimously.

Review and possible action relating to Fort Atkinson Fire Station Change Order #7 in the amount of \$10,090.50 (Rausch)

Chief Rausch discussed the details of the change order that would create a net of \$10,090.50. This will be funded through the remaining contingency fund and by using sales tax rebates being held by Keller. The approval does not increase the overall final budget of \$5.5 million and leaves a small contingency remaining of \$5,255.72.

Cm. Hartwick moved, seconded by Cm. Becker to approve Fort Atkinson Fire Station Change Order #7 in the amount of \$10,090.50. Motion carried unanimously.

MISCELLANEOUS - NONE

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:

Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert)

Cm. Hartwick moved, seconded by Cm. Becker to approve the list of verified claims and authorize payment. Motion carried unanimously.

ADJOURNMENT

Cm. Becker moved, seconded by Cm. Hartwick to adjourn. Meeting adjourned at 8:44 pm.

Respectfully submitted
Michelle Ebbert
City Clerk/Treasurer